

FAIRFIELD AREA SCHOOL DISTRICT

ADMINISTRATIVE SUBSTITUTES

2130

- 2130.1 When it is necessary for administrative personnel (Superintendent, Principals, or Business Manager) to be absent from school for extended periods of time, the following guidelines will go into effect.
- 2130.2 Qualified individuals will be contracted to substitute.
- 2130.3 Consideration will be given to creating the least amount of disruption to the educational process.
- 2130.4 Substitutes will be hired only if the absence is in excess of two weeks.
- 2130.5 Rate of pay for the substitute will be 85% of the absent administrator's daily salary.
- 2130.6 If the substitute hired is a member of the Fairfield professional staff, the rate of pay will be 85% of the absent administrator's daily salary, or the individual's current daily salary, whichever is greater.
- 2130.7 If a substitute is needed for continuous assignment to the same position for a period of less than 9 weeks, the daily rate will apply.
- 2130.8 If a substitute is needed for continuous assignment to the same position for a period of 9 weeks or more, the wage shall be determined by contract with the Board.

Revised October 16, 1995